Judith Friedland Fund
Call for Proposals: 2023-2024

Purpose
The Fund supports research addressing the day-to-day challenges presented by cancer, palliative or end-of-life care. Proposals should focus on research that has the potential to help individuals create or maintain meaning in their lives as they cope with their conditions and address their occupational goals. The research could take a number of forms: for example, systematic reviews, program development and evaluation, or pilot work to support applications for future research funding. Collaboration with others to ensure the necessary skills and abilities for the research team is encouraged.

This year (2023-2024), we are fortunate to be able to offer one award for a maximum of $4000.

Eligibility
The Applicant must be one of the following:

- a graduate of the Department of Occupational Science and Occupational Therapy (or an earlier Occupational Therapy program) at the University of Toronto, or
- a faculty member (staff or status-appointed), or
- a student in the Department of Occupational Science and Occupational Therapy, or
- a student in the Rehabilitation Sciences Institute who is either an occupational therapist or is working under the supervision of a faculty member in the Department of Occupational Science and Occupational Therapy, or
- a post-doctoral fellow working under the supervision of a faculty member in the Department (staff or status-appointed).

NOTE:
1. Co-applicants need not be affiliated with the Department or with the University of Toronto.
2. Researchers and Clinicians affiliated with GIPPEC (Global Institute of Psychosocial, Palliative and End-of-Life Care) are encouraged to apply.
3. Previous award recipients are eligible to apply.

Application Guidelines
Application deadline: June 16th, 2023
Please submit your application online: CLICK HERE
**visual, step-by-step instructions for how to submit your application are included below**
Application materials must be in PDF format.
Please combine into one PDF if possible
NOTE: You must name your files in the following way in order for your application to be considered:

- last name_JF2023_[document type]
  - e.g.:
    - Frydman_JF2023_ProjectDescription
    - Frydman_JF2023_Budget

Department of Occupational Science & Occupational Therapy
Temerty Faculty of Medicine, University of Toronto
Rehabilitation Sciences Building, 160-500 University Ave. Toronto, ON M5G 1V7
Version: May 2, 2023
Application Materials
Formatting: 8 ½ x 11, single-spaced, 12-pt font, 1-inch margin on all sides
Applications should include the following, as appropriate, considering the nature of the submission:
- Project Description: one page, excluding references, using the following headings:
  - Background and relevance of research
  - Research question and objectives
  - Methods
  - Plans for dissemination, knowledge transfer
- Full budget with justification for each item
- Appendices including questionnaires, interview guides, or data collection forms, etc.
- Curriculum vitae of principal investigator, or the faculty supervisor if applicant is a student
- Description of research team and why they are appropriate for the grant (250 words)
- Signatures of all applicants on the submission, attesting to their agreement with it, provided on a separate page
- Letters of support only if they are absolutely essential to the project

Review Process
The Department of OS&OT’s Research Committee will evaluate each proposal based on the following criteria:
- Potential for the project to add to the knowledge base in the field, or disseminate existing knowledge
- Quality of proposal
- Feasibility of completing the project within the stated budget
- Appropriateness of the research team
The Committee’s decision will be made by August 17th, 2023

Release of Funds
For studies involving human participants, no funds will be released until approval by the University of Toronto Research Ethics Board and/or other research institute/hospital Research Ethics Board has/have been received. Please send a copy of your research ethics approval letter to Dayna Frydman, the Department’s Research Services Coordinator (ot.researchservices@utoronto.ca).

Final Report
A written report (1 page summary of the work completed, preliminary findings and any completed or planned dissemination activities) must be submitted to Dayna Frydman, the Department’s Research Services Coordinator (ot.researchservices@utoronto.ca) by September 16th, 2024.
Recipients should acknowledge The Judith Friedland Fund in all publications or presentations of their work stemming from this award.
How to Submit Your Judith Friedland Fund Application

1. **CLICK HERE** to access the online submission form
2. Complete screens 1 and 2.

3. Screen 3 is a review of the application details. Press next.
4. To upload your application, please click on the link you see on screen 4.

5. A new window (a OneDrive page) will open and you will be prompted to upload your files.

Click select files → pick your files → click add more files if you have more than one file → fill out your name → click UPLOAD
6. After you press upload, you will get a confirmation message. Please make sure you receive this message. If you do not see this message, it means your upload was not successful.

7. Return to your other window (the MS Forms) and click SUBMIT. You will receive a submission confirmation message.

If you have any questions or concerns, please contact Dayna Frydman, Research Services Coordinator, Dept. OS&OT at ot.researchservices@utoronto.ca