

Job Posting – Teaching Assistant Position

Academic year	Fall/Winter 2024 - 2025
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Appointment dates	September 2024 – April 2025
Title and number of course	Musculoskeletal Foundations for Occupational Therapy Practice: OCT 1152Y
Supervising professor	Emily Ho
Estimated number of positions	1
Estimated Course Enrolment	90(UTSG) and 40 (UTM)
Hours of work: approx.	40
Rate of Pay	UG/SGS I/II - \$51.93/hour (+ vacation pay)
Qualifications	Expert knowledge and teaching experience in human anatomy, biomechanics, and biology is required. Research or clinical experience in musculoskeletal area of rehabilitation practice is preferred.
Application Process	Applicants should submit a cover letter, CV, and a list of references by August 23, 2024. Applications should be sent to: Professor Emily Ho Dept of Occupational Science and Occupational Therapy Rehabilitation Sciences Building 160-500 University Ave, Toronto, ON, M5G 1V7 by e-mail: emilys.ho@utoronto.ca

Duties:

I. Typical Activities

- coordinating weekly course announcements
- communication with students regarding lab procedures and assignments
- coordinating anatomy, clinical skills, and biomechanics labs and practical examination which includes communication with clinicians and student groups regarding procedures and content
- invigilating practical exam, anatomy quiz, and midterm exam
- assisting with instructor feedback and writing thank you letters to instructors/guest lecturers
- marking of midterm exam and ergonomics assignment as required including entering marks for assignments
- assisting with facilitation of lecture or lab at UTSG or UTM

The University strives to be an equitable and inclusive community, and proactively seeks to increase diversity among its community members. Our values regarding equity and diversity are linked with our unwavering commitment to excellence in the pursuit of our academic mission. The University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our recruitment, assessment and selection processes as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application and hiring process, please contact uoft.careers@utoronto.ca. During employment, to request accommodation from the

University, contact the supervisor or department chair and/or Health & Wellbeing Programs & Services at hwb@utoronto.ca. For more information about accommodations at U of T, please visit our Accommodation webpage.

The hiring criteria for Teaching Assistant positions are academic qualifications, the need to acquire experience, previous experience and previous satisfactory employment under the provisions of this Collective Agreement.

Candidates who are members of Indigenous, Black, racialized and LGBTQ2S+ communities, persons with disabilities, and other equity seeking groups are encouraged to apply, and their lived experience shall be taken into consideration as applicable to the position.

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ2S+ persons, and others who may contribute to the further diversification of ideas.

This job is posted in accordance with the CUPE 3902 Unit 1 Collective Agreement.

The position(s) posted above is (are) tentative, pending final course determinations and enrolments.

Positions posted here are open to Graduate Students in the School of Graduate Studies, Postdoctoral Fellows and Undergraduate Students in the University of Toronto.

Preference in hiring shall be given to Graduate Students enrolled in the School of Graduate Studies of the University of Toronto or those who have made application to be enrolled in the School of Graduate Studies of the University of Toronto.