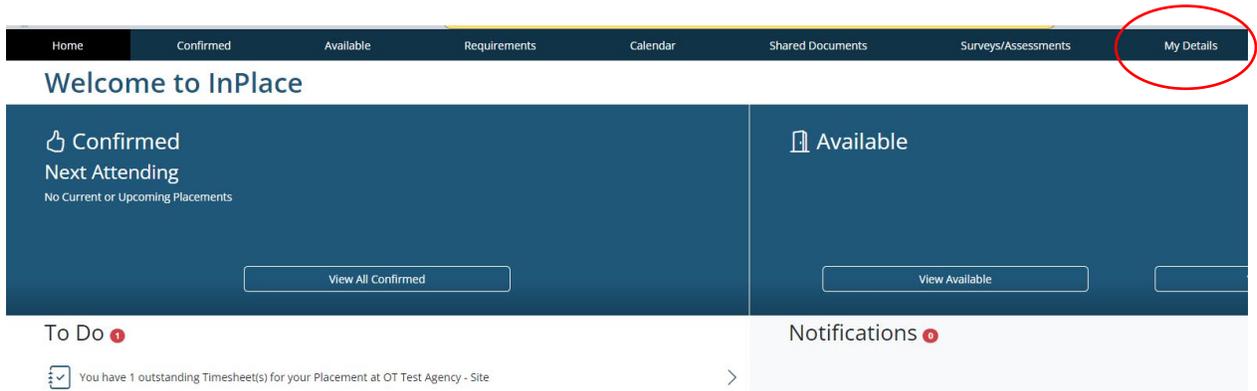


Completing your Student Fieldwork Record in InPlace

1. Login to your InPlace.
2. Click on My Details.



3. Scroll down to “Student Fieldwork Record”. Read the instructions and complete the dropdown acknowledgment.

Student Fieldwork Record

For details on specific fieldwork requirements to be completed during your four placements, please see the document in Quercus.

Instructions for completion / Acknowledgment
Please track your fieldwork placement experiences using this record. Coding should be taken directly from the placement offer. Students should ensure that they have a breadth of fieldwork placement experiences. I acknowledge that I have reviewed the applicable resources in Quercus and the FW Manual (please select a response from the dropdown menu).

Fieldwork 1

FW1: Agency / Placement Description

Please enter the agency where your fieldwork took place and a brief sentence to describe your placement.

FW1: Category of Client Issues

Please select one of the options from the dropdown menu.

FW1: Practice Setting

Please select your practice setting from the dropdown (you may select more than one).

4. Start with Fieldwork 1 and enter the details for your Fieldwork 1 placement. (*Note: the details should come from the placement offer).

(a) Agency/ Placement Description: Type in the information.

- (b) Category of Client Issues: Select one option from the dropdown menu.

FW1: Category of Client Issues
Please select one of the options from the dropdown menu.

Psychosocial/Mental Health 

- (c) Practice Setting: Select one or more practice setting from the dropdown menu

FW1: Practice Setting
Please select your practice setting from the dropdown (you may select more than one).

Acute Care Service (emergency department, ICU, transitional care unit, etc) 

Inpatient Rehabilitation 

- (d) Area of Practice: Select one or more area of practice from the dropdown menu.

FW1: Area of Practice
Please select an area of practice from the dropdown (you can select more than one).

Acquired Brain Injury  Cognitive Disabilities 

- (e) Life Span: Select one option from the dropdown menu.

FW1: Life Span
Enter the client life span for this placement (please select one).

Adult/Older Adult 

- (f) Placement Methods: Select one option from the dropdown menu.

FW1: Placement Methods
Please select one of the options from the dropdown menu.

In-Person 

5. Complete the same steps for your subsequent fieldwork placements (after you have completed them).

Entering Absences for Fieldwork

6. Use the last field in the Student Fieldwork Record to track any days that you were absent during your fieldwork placements. For Introduction to Fieldwork and Fieldwork 1, ensure that you record absences for instructor-organized sessions and days at placement.

Total Absences During Fieldwork - Intro FW *

Please sum the days absent from instructor-organized sessions with days absent from your placement site.

For Fieldwork 2, 3, 4, record absences for days at placement.

Total Absences During Fieldwork - FW2 *

Please indicate how many absences you had during this fieldwork.

If you have any questions, contact the fieldwork administrative team: rss.otclined@utoronto.ca.