Completing your Student Fieldwork Record in InPlace

- 1. Login to your InPlace.
- 2. Click on My Details.

Home	Confirmed	Available	Requirements	Calendar	Shared Documents	Surveys/Assessments	My Details
Welcon	ne to InPla	ce					\smile
Confii Next Atter	rmed nding coming Placements	View All Confirmed			Available	View Available	
To Do g					Notifications	5 🗿	
You have	1 outstanding Timesheet(s) fo	or your Placement at OT Test	Agency - Site	>			

3. Scroll down to "Student Fieldwork Record". Read the instructions and complete the dropdown acknowledgment.

Student Fieldwork Record
For details on specific fieldwork requirements to be completed during your four placements, please see the document in Quercus.
Instructions for completion / Acknowledgment Please track your fieldwork placement experiences using this record. Coding should be taken directly from the placement offer. Students should ensure that they have a breadth of fieldwork placement experiences. I acknowledge that I have reviewed the applicable resources in Quercus and the FW Manual (please select a response from the dropdown menu).
Fieldwork 1
FW1: Agency / Placement Description Please enter the agency where your fieldwork took place and a brief sentence to describe your placement.
FW1: Category of Client Issues Please select one of the options from the dropdown menu.
FW1: Practice Setting Please select your practice setting from the dropdown (you may select more than one).

- 4. Start with Fieldwork 1 and enter the details for your Fieldwork 1 placement. (*Note: the details should come from the placement offer).
- (a) Agency/ Placement Description: Type in the information.

(b) Category of Client Issues: Select one option from the dropdown menu.

FW1: Category of Client Issues Please select one of the options from the dropdown menu.			
Psychosocial/Mental Healt 🗸			

(c) Practice Setting: Select one or more practice setting from the dropdown men

FW1: Practice Setting

Please select your practice setting from the dropdown (you may select more than one).

٩
Acute Care Service (emergency department, ICU, transitional care unit, etc) \otimes
Inpatient Rehabilitation 🛞

(d) Area of Practice: Select one or more area of practice from the dropdown menu.

FW1: Area of Practice Please select an area of practice from the dropdown (you can se	elect more than one).
٩	
Acquired Brain Injury \otimes Cognitive Disabilities \otimes	

(e) Life Span: Select one option from the dropdown menu.

FW1: Life Span Enter the client life spa	n for this	placement (please select one).
Adult/Older Adult	~	

(f) Placement Methods: Select one option from the dropdown menu.

FW1: Placement M Please select one	Aethods of the options	from the dropdown menu
In-Person	~	

5. Complete the same steps for your subsequent fieldwork placements (after you have completed them).