Instructor or study group identifies the problem: that one person is not pulling their weight, actively engaged or participating in study groups.

The study group talks within group about group functioning and the "problem". They may or may not name the identified student, but the group should not meet without the identified student involved and present.

No Resolution

Group revisits the problem and talks directly with identified student(s) about the problem and possible solutions.

No Resolution

Group can inform instructor of the problem. Study Group and/or course instructor ask Sue Farrow or Anne Fourt for assistance.

Note to file, completed by instructor or by SF/AF (at their discretion).

Resolution

SF or AF visit group as a whole.

No Resolution

Instructor notified

Student initiates contact with Faculty Advisor if necessary

FA advisor involved

Resolution

Options for resolution are discussed and implemented.

No Resolution

Student has breached the Code of Student Conduct & policy regarding Consequences of Breaches is in effect

Note to file (completed by instructor and/or Faculty Advisor) is placed on identified student's file